



## **Nova Scotia Board of Examiners in Psychology**

Suite 455, 5991 Spring Garden Road  
Halifax, Nova Scotia  
B3H 1Y6  
www.nsbep.org

Telephone: (902) 423-2238  
Fax: (902) 423-0058

### **INTERNATIONAL CREDENTIALS**

If your degrees (undergraduate and graduate) were issued by a university outside of Canada or the U.S.A., you must have them evaluated to determine if they are comparable in academic level to degrees from a Canadian university.

Such evaluations can be completed by either of the below organizations. Some additional information is provided about each organization which may assist you.

- 1. World Education Services (WES)  
45 Charles Street East, Suite 700  
Toronto, Ontario  
M4Y 1S2  
Canada  
Telephone (416)-972-0070  
Web: <http://www.wes.org/ca/>*

Applicants concerned about the duration of the evaluation process should check directly with WES; however, information retrieved from the WES website in February 2014 indicated:

*The standard processing time is seven (7) business days after receipt, review and approval of all documents and payment in full. If additional research, correspondence or verification is required, the evaluation will take longer.*

*To ensure the timely completion of your evaluation report, it is strongly recommend that you arrange for your documents to arrive at WES as soon as possible. Some institutions can take several weeks to provide documentation.*

**Tip:** WES source verifies transcripts from the university to confirm they are authentic. Therefore if WES is being used by the applicant, it is important for the applicant to ensure that WES receives the appropriate documentation from the respective universities; otherwise this will delay the evaluation process. However, when an evaluation is

completed by WES, NSBEP is assured that the transcripts have been source verified and is able to have access to them through AccessWES. Therefore, if all transcripts have been provided to WES and source verified, you do not need to provide another copy of the transcripts to NSBEP.

**or you may use:**

2. Comparative Education Service (CES) of the University of Toronto  
315 Bloor Street West  
Toronto, Ontario  
M5S 1A3  
Canada  
Telephone: (416) 978-2190  
Web: <http://learn.utoronto.ca/ces.htm>

Applicants concerned about the duration of the evaluation process should check directly with CES. However, information retrieved from the CES website in February 2014 indicated that Rush services were not available at present. It also stated that CES estimates current processing timeframes for general assessments was approximately 12 weeks. CES noted that weekly updates are provided on their website.

**Tip:** CES is able to work with copies of transcripts from your universities, but will state in their evaluation that photocopies were viewed, not originals. Therefore in this instance, you will need to ensure that our Board receives original transcripts of your degrees directly from the respective universities. If a university outside Canada or the United States is unable to send a transcript directly to NSBEP, then the Board may accept a notarized copy of the transcript the university issued to the applicant. If the transcript and official university documents are in a language other than English, the applicant must arrange to have these documents translated by an official translator.

Evaluation results must demonstrate that your highest degree in psychology is at the required academic level in order for you to become registered on that basis. In other words, the Board registers individuals with the minimum of a master's degree in psychology, but also registers those with a doctoral degree in psychology. However, individuals wishing to use the title of “doctor” or “Dr.” when working as a psychologist in Nova Scotia must have received an evaluation that indicates their doctorate is equivalent in academic level to a Canadian doctoral degree.

### **Purpose of Academic Equivalency**

The purpose of the statement from the evaluation service is to indicate to the Board whether the academic credentials are comparable in academic level to degrees granted by a Canadian university.

## **Next Steps**

The Board still needs to complete an evaluation to determine that the degree on which your registration will be based is in accordance with the Board's criteria for acceptable degrees in psychology. Therefore, once you have arranged for the evaluation of your academic credentials, you may proceed with completing the next steps in the registration process. This information is available from the following link:

[http://www.nsbep.org/pages/forms.html#REGULAR APPLICANT](http://www.nsbep.org/pages/forms.html#REGULAR_APPLICANT)

## **Other Suggestions:**

The Nova Scotia Office of Immigration provides information on its website relevant to internationally trained individuals. The website address is

<http://novascotiaimmigration.com/living-in-nova-scotia>

The Government of Canada has produced a search tool called "Working in Canada" to help individuals identify occupations in Canada for which they may be qualified. This tool is available at <http://www.credentials.gc.ca/>